

**MEADOWMONT PROPERTY OWNERS ASSOCIATION, INC.**

**P.O. Box 213 Arnold, CA 95223**

**Telephone/Fax: (209) 795-1973**

**MPOA web site: [www.meadowmontpoa.com](http://www.meadowmontpoa.com)**

**Email: [manager@meadowmontpoa.com](mailto:manager@meadowmontpoa.com)**

**NEW OWNER PACKET CHECKLIST (Civil-Code or Corp. Code)**

- I. The MPOA Website provides all the information required by California State Laws/Statutes. Realtors and prospective new owners are encouraged to download a New Owner Packet. All documents may be obtained from the MPOA website as noted above and packets may be organized per the checklist below. There is no charge for these electronic documents. Select "MPOA Forms" or "Documents" on the left side of the home page.

\* Items marked with the \* are required by the California Davis-Stirling Statutes or Corp. Code

\*  CC&R's (4525)

\*  By-Laws (4525)

\*  Articles of Incorporation (4525)

\*  Rules & Regulations (4525)

\*  Current Budget (4525 & 5100-5300)

\*  Insurance Summary (4525 & 5300)

\*  Fine Schedule/Policy (4525 & 5300)

\*  Assessment/Collection Policy (4525 & 5300)

\*  Property Transfer Checklist

\*  Alternate Dispute Resolution (not available at this time) (ADR/IDR) (5920 & 5965)

Twelve Months of MPOA Meeting Minutes (if requested in writing)

Demand Letter-Sale/Title Transfer-form

- II. A Demand letter related to the sale of property in the Meadowmont Sub-division should be requested from the MPOA Treasurer by your realtor or title company. The statement of fees, assessment information, unpaid obligations and any outstanding notices of violations are on the Demand letter.
- III. A fee of \$45, in advance, is charged for providing hard copy of these documents.

MPOA Treasurer

209-795-4684, 209-890-7497 fax

Email: [treasurer@meadowmontpoa.com](mailto:treasurer@meadowmontpoa.com)